



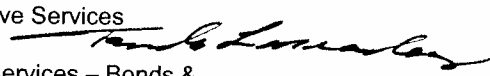
City of Albuquerque

Martin Chávez, Mayor

INTER-OFFICE MEMORANDUM

Date: February 27, 2008

To: Bruce J. Perlman, Ph.D., Chief Administrative Officer

From: Tanda L. Meadors, Director, Department of Finance and Administrative Services 

Subject: Recommendation of Award: RFP2008-019-KD, "Financial Advisory Services – Bonds & Swaps/Derivatives"

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Treasury Department to solicit proposals from qualified vendors to provide services as "Financial Advisory Services – Bonds & Swaps/Derivatives".

The RFP was posted on the Purchasing Web Site, and advertised in local newspapers. Approximately Seventy-Five (75) vendors were notified of this RFP. Five (5) responses were submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated, and scored the responses, in accordance with the evaluation criteria published in the RFP.

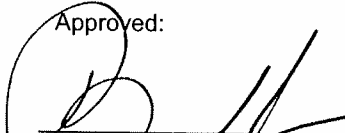
The committee recommended award of contract to RBC Capital Markets.

I concur with the committee's recommendation. Listed are the top three respondent's composite score and average score with Local and Small Preference applied.

<u>Offeror</u>	<u>Total Composite Score</u>	<u>Total Average Score</u>
RBC	5335	1067
First Southwest	4455	891
The PFM Group	3995	799

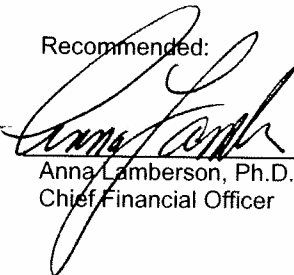
Council approval is required. The Department will begin contract negotiations immediately upon your approval.

Approved:


Bruce J. Perlman, Ph.D.
Chief Administrative Officer

2/29/08
Date

Recommended:


Anna Lamberson, Ph.D.
Chief Financial Officer

2.29.08
Date

Attachment: Composite Score Sheet

Original: Kelli De Angelis, Senior Buyer, Purchasing Division, DFAS
Copy: John J. Vigil, Purchasing Manager, DFAS
File: RFP2008-019-KD

REVISED VERSION

REVISED VERSION										
EVALUATORS			EVALUATION CRITERIA							
			POINTS	RBC	PFM	1st SW	Fieldman Rolapp	G. K. Baum		
Qualifications: Professional qualifications of the firm and the personnel in the firm who would be assigned to the City.			Up to 300	SCORE	SCORE	SCORE	SCORE	SCORE	SCORE	SCORE
AL	1			300	200	200	200	200	200	
TM	2			295	200	290	150	100		
CA	3			300	300	290	290	200		
JB	4			275	275	275	250	250		
SB	5			300	255	255	200	200		
SUB TOTAL			Up to 300	1470	1230	1310	1090	960		
AL	1	Firm's Knowledge and History: Knowledge and history of the general financial character and environment of the City.		300	250	200	200	200	200	
TM	2			295	200	295	100	100		
CA	3			300	240	290	240	100		
JB	4			300	200	250	200	200		
SB	5			300	200	265	150	175		
SUB TOTAL			Up to 25	1498	1090	1300	890	775		
AL	1	References: A list of references that can be contacted to ascertain in evaluation of past service to other clients.		25	20	20	20	10		
TM	2			25	25	25	25	20		
CA	3			25	25	25	25	25		
JB	4			25	25	25	25	20		
JR	5			25	25	25	25	25		
SUB TOTAL			Up to 300	123	120	120	120	100		
AL	1	Approach: Innovative ideas for the financing and re-financing of infrastructure, capital leases, NMFA loans, commercial paper, sports and recreational projects, derivative products (i.e. swaps) and surface transportation.		250	270	250	250	100		
TM	2			300	200	290	100	100		
CA	3			290	290	290	220	200		
JB	4			275	200	250	200	250		
SB	5			300	300	300	200	175		
SUB TOTAL			Up to 75	1415	1260	1380	870	825		
AL	1	Fees		69	59	69	75	71		
TM	2			69	59	69	75	71		
CA	3			69	59	69	75	71		
JB	4			69	59	69	75	71		
SB	5			69	59	69	75	71		
SUB TOTAL				345	295	345	375	355		
TOTAL COMPOSITE SCORE				4980	3995	4455	3645	3005		
Local, Small Preference				Local Small	None	None	None	None		
Total Score with Preference				5335	3995	4455	3445	3005		
Total Average Score Up to 1000				1067	799	891	889	801		